



**TOWNSHIP OF ROCHELLE PARK
151 WEST PASSAIC STREET
ROCHELLE PARK, NJ 07662**

**REORGANIZATION MEETING
January 5, 2014**

Call to order 12:04 PM

Open Public Meetings Act – This meeting has been published and is being taped.

Oath of Office to newly Elected Committee Member

Virginia De Maria, RMC administered the Oath of Office to the newly re-elected Committee Member K. Jay Kovalcik. His son Christian held the bible while the oath was administered.

Roll Call:

Comm. Michael Kazimir
Comm. K. Jay Kovalcik
Comm. Jayme Ouellette
Comm. Joseph Scarpa
Comm. Frank Valenzuela

Adoption of Bylaws – Resolution #2014 – 1

The following resolution was offered by Comm. Scarpa and seconded by Comm. Kovalcik as reads:

Resolution #2014 – 1

A Resolution Adopting the Bylaws of the Township of Rochelle Park

Whereas, the Township Committee of the Township of Rochelle Park adopted bylaws and amendments thereto effective January 1, 2014; and

Whereas, the Township Committee deems it advisable to review these bylaws on an annual basis.

Now, therefore, be it resolved by the Township Committee of the Township of Rochelle Park, after review of the bylaws by the Township Attorney that the existing bylaws are hereby adopted effective immediately.

Attest: Virginia De Maria

A motion was offered by Comm. Scarpa and seconded by Comm. Kovalcik to adopt the above resolution. Motion carried on a roll call vote – all voting “Aye”.

Nominations and Election of Chairperson – Municipal Clerk De Maria call for nominations for Chairperson of the Committee, aka Mayor. Comm. Scarpa nominated Frank Valenzuela, Comm. Kovalcik seconded the nomination.

Municipal Clerk called for any additional nominations. None made. Nominations closed.

Administering Oath of Office - Mayor (Chairperson) –

County Executive Kathleen Donovan administered the Oath of Office to the newly elected Mayor. He was surrounded by his family who held the bible while the oath was administered. Ms. Donovan congratulated Mayor Valenzuela and Comm. Kovalcik. She cited some tough times that Rochelle Park had been through but always come through events with a stronger sense of community. She wished everyone a Happy and Healthy New year.

Mayor Valenzuela then acknowledged Freeholder Maura De Nicola. Ms. De Nicola wished everyone a Happy New Year and congratulated Mayor Valenzuela and Comm. Kovalcik. She thanked the Township Committee for their moment of silence remembering the troops overseas as her son is serving in the military. She advised that Rochelle Park is a wonderful town. Ms. De Nicola will be sworn in at the Freeholder Reorganization meeting being held Monday, January 6th at 6:30 PM.

Municipal Clerk De Maria called for nominations for vice chairperson. Comm. Scarpa nominated Comm. Ouellette and Comm. Kazimir seconded the nomination. The Municipal Clerk called for any additional nominations. None made. Nominations closed.

Motion offered by Comm. Scarpa and seconded by Kazimir to appoint Comm. Ouellette as Vice Chairman, aka Deputy Mayor of the Township Committee. Motion carried on a roll call vote – all voting “Aye”.

Pledge of Allegiance was led by Christopher Sinisi
A moment of silence was observed for our troops

Invocation – Rev. Kevin Coffey

Mayor’s Address

Thanked everyone for attending and wished everyone a Happy New Year. He thanked the members of the Township Committee for their support and looks forward to working together. He congratulated Comm. Kovalcik on his re-election and looks forward to working with him in 2014. He congratulated Municipal Clerk De Maria on her hard work. He also thanked Administrator Davidson and Deputy Clerk Liz Kroll for their hard work. He thanked Police Chief Flannelly on an excellent job running the Police Department. Valenzuela congratulated all the appointed officials and professionals for their hard work. He thanked Mayor Scarpa for his leadership in 2013. He advised how fortunate the Township was this year avoiding any type of detrimental weather events. He thanked the residents for their support of Midland School’s referendum, 40% of the funding to be borne by the State. The money will be used for various necessary improvements to the school. The Township Committee will continue to investigate shared service opportunities and will work hard staying with the 2% CAP. Valenzuela advised of a redevelopment project in the Rochelle Avenue/Railroad Avenue area, hoping to re-beatify this area of the Township. He thanked the 9-11 Committee for their work on the completion of the monument. He specifically thanked the Administrator for his procurement of approximately \$35,000 in donations. The Mayor also thanked all the civic organization such as the American Legion, Knights of Columbus and boy and girl scouts. He thanked everyone for their support.

Appointment of Professionals:

The following resolutions were offered by Comm. Ouellette and seconded by Mayor Valenzuela and reads:

Resolution #2014 - 2

Appointment of Professional Services - Attorney – The Law Firm of Joseph Rotolo, Esq.

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the legal services of a Municipal Attorney; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq.; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Joseph J. Rotolo, Esq. has submitted a proposal indicating that he will provide the legal services with compensation in accordance with the 2014 salary ordinance; and

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2014 municipal budget; and

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Joseph J. Rotolo, Esq. for the Township of Rochelle Park for 2014; and

Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Virginia De Maria

Resolution #2014 - 3

Appointment of Professional Services – Engineer – Kenneth Job, PE

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the legal services of a Municipal Engineer; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq.; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Job & Job Consulting Engineers has submitted a proposal indicating that he will provide engineering services with compensation in accordance with the contract maintained by the Municipal Clerk.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2014 municipal budget; and

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Job & Job Consulting Engineers for the Township of Rochelle Park for 2014; and

Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Virginia De Maria

Resolution #2014 – 4

Appointment of Professional Services – Auditor – Di Maria & Di Maria LLP

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the auditing services of Di Maria & Di Maria LLP; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq.; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Di Maria & Di Maria LLP has submitted a proposal indicating that he will provide the auditing services.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2014 municipal budget; and

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Di Maria & Di Maria LLP for the Township of Rochelle Park for 2014; and

Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Virginia De Maria

Resolution #2014 – 5

Appointment of Professional Services – Bond Counsel- Steven Rogut, Esq.

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the services of a Bond Attorney; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq.; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Rogut McCarthy LLC has submitted a proposal indicating that he will provide bonding attorney services.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2014 municipal budget; and

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Rogut McCarthy LLC as Bond Counsel for the Township of Rochelle Park for 2014; and

Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Virginia De Maria

Resolution #2014 – 6

Appointment of Professional Services – Architect – The Bilow Garrett Group

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the architectural services of The Bilow Garrett Group; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, The Bilow Garrett Group has submitted a proposal indicating that they will provide the architectural services.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2014 municipal budget; and

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints The Bilow Garrett Group for the Township of Rochelle Park for 2014; and

Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Virginia De Maria

Resolution #2014 – 7

A Resolution of Professional Services – Appraiser – McNerney & Associates

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire appraisal services; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, McNerney & Associates, Inc. has submitted a proposal indicating that he will provide the appraisal services.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2014 municipal budget; and

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints McNerney & Associates for the Township of Rochelle Park for 2014; and

Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Virginia De Maria

Resolution #2014 – 8

A Resolution Of Professional Services – Tax Attorney – Beattie Padavano, LLC

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the services of a tax attorney; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Beattie Padavano LLC have submitted a proposal indicating that they will provide legal services.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2014 municipal budget; and

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Beattie Padavano LLC for the Township of Rochelle Park for 2014; and

Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Virginia De Maria

Resolution #2014 – 9

A Resolution Appointing the Public Defender – Mark Di Pisa, Esq.

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the legal services of a Public Defender; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, MARK A. DI PISA, Esq., has submitted a proposal indicating that he will provide the legal services with compensation in accordance with the 2014 salary ordinance; and

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2014 municipal budget; and

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Mark A. Di Pisa, Esq of Di Pisa & Lago, LLC, 194 Boulevard, Hasbrouck Heights, NJ 07604 as Public Defender for the Township of Rochelle Park for 2014; and

Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Virginia De Maria

A motion was offered by Comm. Ouellette and seconded by Mayor Valenzuela to adopt the above resolutions. Motion carried on a roll call vote – all voting “Aye”.

Appointment of Various Officials, Boards and Agencies:

The following resolutions were offered by Mayor Valenzuela and seconded by Comm. Ouellette and reads:

Resolution #2014 – 10

A Resolution Appointing Planning Board Class III Member – Michael Kazimir

Be it resolved, by the Township Committee of the Township of Rochelle Park that Michael Kazimir, 114 Hazley Avenue, Rochelle Park, NJ 07662, is hereby appointed as a member of the Planning Board under the Class III designation for a term of one year, effective January 1, 2014.

Attest: Virginia De Maria

Resolution #2014 – 11

A Resolution Appointing Court Administrator – Lynda Lasini

Whereas, LYNDA LASINI of Rochelle Park, New Jersey has served as Court Administrator for the Township of Rochelle Park; and

Whereas, LYNDA LASINI was first appointed Court Administrator on January 1, 2010 and has served in that position continuously since that date; and

Whereas, the term of appointment has been completed and reappointment has been considered; and

Whereas, since LYNDA LASINI has served in that position for FOUR consecutive years, her reappointment shall result in the acquisition of tenure pursuant to the provisions of N.J.S.A. 40A:9-140.13(d); and

Whereas, the Township Committee has determined that it would be in the best interest of the Township of Rochelle Park to reappoint LYNDA LASINI as Court Administrator.

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey as follows:

1. LYNDA LASINI be and is hereby reappointed to the position of Municipal Court Administrator for the Township of Rochelle Park.

2. The salary for this position shall be established pursuant to the provisions of the applicable Salary Ordinance which currently establishes the salary for this position in accordance with the salary ordinance.

Now therefore be it further resolved that the Township Clerk be and she is hereby authorized and directed to forward certified copies of the within Resolution to LYNDIA LASINI, Honorable Roy McGeady, J.M.C. and Ms. BRENDA MONTIJO-WRIGLEY, Municipal Division Manager.

Attest: Virginia De Maria

Resolution #2014 – 12

A Resolution to Appoint Court Officers/Court Clerk – Dakota Marositz, John Meyer, Stephen Morena and Maureen Adkinson

Be it resolved, by the Township Committee of the Township of Rochelle Park that the following be and are hereby appointed as court officers at the pleasure of the Township Committee effective January 1, 2014. Salary shall be in accordance with the Salary Ordinance.

Dakota Marositz
81 Lexington Avenue
Rochelle Park, NJ 07662

Jon Meyer
37 Ardale Road
Paramus, N.J. 07652

Stephen Morena
159 Krone Place
Hackensack, N.J. 07601

Court Clerk – Maureen Adkinson
15-23 Everett Terrace
Fair Lawn, NJ 07410

Attest: Virginia De Maria

Resolution #2014 – 13

A Resolution Appointing Fire Official – Darryl De Mott and Inspectors

Be it resolved by the Township Committee of the Township of Rochelle Park, County of Bergen that Darryl DeMott be appointed as Fire Official for a term of one year commencing January 1, 2014; and

Be it further resolved that the following be appointed Fire Inspectors for the year 2014:

Scott Osback
23-13 Cambridge Road
Fair Lawn, N.J. 07410

Glenn Mohring
5-04 Fifth St.
Fair Lawn, NJ 07410

Bart Giaconia
87 Prospect Street
Passaic, NJ 07055

Charles Grieco, Jr.
46 Peek Street
Rochelle Park, NJ 07662

Peter Donatello, Jr.
131 James Street
Rochelle Park, NJ 07662

Secretary
Ann Mohring
5-04 Fifth Street
Fair Lawn, NJ 07410

Attest: Virginia De Maria

Resolution #2014 – 14

A Resolution Designating LOSAP Officers for Fire Department, Michael Stearns, and Ambulance Corps, Roland Jacobsen

Be it resolved by the Township Committee of the Township of Rochelle Park the following persons shall be designated as LOSAP Officers for the Fire Department and Ambulance Corps for the year 2014.

Fire Department – Michael Stearns
21 Bennett Avenue
Rochelle Park, NJ

Ambulance Corps – Roland Jacobsen
46 Oak Street
Rochelle Park, NJ 07662

Attest: Virginia De Maria

A motion was offered by Mayor Valenzuela and seconded by Comm. Ouellette to adopt the above resolutions. Motion carried on a roll call vote – all voting “Aye”.

Contracts:

The following resolutions were offered by Comm. Kazimir and seconded by Comm. Ouellette and reads:

Resolution #2014 – 15

A Resolution Authorizing Execution of Risk Management Consultant’s Agreement – Professional Insurance Associates, Inc.

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the services of a Risk manager; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq; and

Whereas, the anticipated term of this contract is two years; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Professional Insurance Associates, Inc. has submitted a proposal indicating that they will provide risk management services with compensation in accordance with the contract maintained by the Municipal Clerk.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Professional Insurance Associates, Inc. for the Township of Rochelle Park for 2014; and

Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Virginia De Maria

Resolution #2014 – 16

A Resolution Authorizing Execution of Producers Consultant Agreement – Professional Insurance Associates, Inc.

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the services of a Producer Consultant: and,

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with “New Jersey Local Unite Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, the anticipated term of this contract is one year; and

Whereas, PIA Security Programs, Inc. has submitted a proposal indicating it will provide the legal services and compensated in accordance with the proposal maintained by the Municipal Clerk; and

Now, therefore, be it resolved the Township Committee of the Township of Rochelle Park authorizes PIA Security Programs, Inc. of 429 Hackensack Street, Carlstadt, NJ 07072 to enter into a contract with Township of Rochelle Park as described herein; and,

Be it further resolved that the Mayor be authorized to sign said agreement; and

Be it further resolved that a copy of this resolution shall be published as required by law within ten days of its passage.

Attest: Virginia De Maria

Resolution #2014 – 17

A Resolution Authorizing Renewal of Contract Website Design and Management – ADR

Whereas, the Township Committee has engaged in a program for the development of a website which will provide vital information to the residents of the Township concerning municipal activities, programs, etc.; and

Whereas, the Township Administrator has received and reviewed proposals from various companies in connection with website design, development and management; and

Whereas, one such company, THE ADR COMPANY of Rochelle Park, N.J. is qualified to provide these services and has submitted one such quotation; and

Whereas, the quotation provides for a one time set up fee, maintenance and management and design; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has determined that sufficient funds are available in order to facilitate the retention of this company; and

Whereas, an award of a contract to this company is exempt from competitive bidding since it is a specialized service.

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen and State of New Jersey, as follows:

1. A Contract with THE ADR COMPANY of Rochelle Park, N.J. be and is hereby authorized.
2. The Contract shall be upon the terms and conditions set forth in the proposal submitted by THE ADR COMPANY in an amount not to exceed \$3,339.00 for 2014, \$3,339.00 for 2015 and \$3,339.00 for 2016 totally \$7992.00.
3. The Contract shall be for a period of three (3) years commencing January 1, 2014 – December 31, 2016.
4. The Township Administrator be and her is hereby authorized to execute any and all documents, contracts, invoices or vouchers which may be necessary in order to facilitate this Contract.

Be further resolved, that the Township Clerk be and she is hereby authorized and directed to forward certified copies of the within Resolution to THE ADR COMPANY, P.O. Box 189, Rochelle Park, N.J. 07662, and the Township Administrator.

Attest: Virginia De Maria

Resolution #2014 – 18

A Resolution Authorizing Renewal of Contract w/Swiftreach Networks

Whereas, the Township of Rochelle Park previously entered into an agreement for providing reverse 911 services for emergency notification within the Municipality; and

Whereas, the Office of Emergency Management has recommended that a contract be awarded to SwiftReach Networks of Mahwah, New Jersey which contract will extend until the end of the calendar year 2014; and

Whereas, the Township Administrator has recommended the acceptance of this recommendation; and

Whereas, this contact may be awarded without the necessity of competitive bidding since the amount does not exceed the applicable bid threshold.

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey as follows:

1. A Contract be and is hereby awarded to SwiftReach Networks of Mahwah, New Jersey for emergency notification services.
2. This Contract shall be for a period of two months at the rate of \$2,195.00 the year 2014.
3. This award is contingent upon certification by the Chief Financial Officer that sufficient funds exist for this purpose.

Now therefore be it further resolved that the Township Clerk be and she is hereby authorized and directed to forward certified copies of the within Resolution to SwiftReach Networks of Mahwah, New Jersey, the Office of Emergency Management for the Township of Rochelle Park. and the Chief Financial Officer for the Township of Rochelle Park

Attest: Virginia De Maria

Resolution #2014 – 19

A Resolution Authorizing the Extension and Renewal of the TX Contract for Prescription Benefit Management Services Administered Through the Third Party Administrator (TPA)

Whereas, the Township maintains a Prescription Benefit Program for eligible employees and dependents of the Township's workforce; and

Whereas, this self-funded program has been administered by Insurance Design Administrators (IDA), and

Whereas, the Township is desirous of renewing the contract with IDA, based upon the favorable renewal proposal presented by IDA and reviewed by the Health Benefits Consultant for calendar year 2014.

Now, therefore be it resolved, by the Mayor and Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey the contract renewal presented by IDA containing the following changes/revision to the expiring contract :for the period January 1, 2014 through December 31, 2014 or until a successor shall be qualified, specifically noting the following:

- Administrative costs are flat for 2014 over 2013 and represent approximately 1.8% of the estimated cost of the Program
- Claims costs have been estimated to rise 10%, which represents national and northeast trend factors.
- COBRA and Chapter 78 Contribution Rates have been included
- COBRA and Contribution Rates for 2014 have been calculated in compliance with new federal guidelines established in accordance with the Affordable Care Act.

is hereby accepted and renewed for calendar year 2014 under the provisions provided in the Renewal Proposal and summarized above, with all other terms and conditions remaining unchanged from the prior contract; and

Be it further resolved, the Township Administrator and/or Clerk are hereby authorized to execute any and all documentation necessary to effectuate the contract renewal; and

Be it further resolved, a certified copy of this Resolution shall be forwarded to the Township CFO, Township Auditor and PIA Security Programs, Inc. 429 Hackensack Street, P.O. Box 818 Carlstadt, NJ 07072, Health Benefits Consultant to the Township.

Attest: Virginia De Maria

A motion was offered by Comm. Kazimir and seconded by Comm. Ouellette to adopt the above resolutions. Motion carried on a roll call vote – all voting “Aye”.

Annual Business:

The following resolutions were offered by Comm. Scarpa and seconded by Comm. Kovalcik and reads:

Resolution #2014 – 20

A Resolution Authorizing Participation in Volunteer Tuition Credit Program – Fire Department/Ambulance Corp.

Whereas, the Township Committee of the Township of Rochelle Park in the County of Bergen, deems it appropriate to enhance the recruitment and retention of volunteer firefighters and emergency medical volunteers in the Township of Rochelle Park; and

Whereas, the State of New Jersey has enacted P.L. 1998, c. 145 which permits municipal governments to allow their firefighting and emergency medical volunteers to take advantage of the Volunteer Tuition Credit Program at no cost to the municipal government.

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park in the County of Bergen that the Volunteer Tuition Credit Program as set forth in P.L. 1998, c. 145 is herewith adopted for the volunteer firefighters and emergency medical volunteers in the municipality; and

Be it further resolved, that Roy Riggitano, Chief Financial Officer is herewith delegated the responsibility to administer the program and is authorized to enter into all agreements and to maintain files of all documents as may be required under the P.L. 1998, c. 145, a copy of which is herewith made part of this resolution.

Attest: Virginia De Maria

Resolution #2014 – 21

A Resolution Establishing Meeting Dates for 2014 and Employee Holiday Schedule

Be it resolved, by the Township Committee of the Township of Rochelle Park, that the regular meetings of the Township Committee for the year 2014 be held as follows:

| | | | | | |
|----------|----|-----------|-----------|----|-----------|
| January | 15 | Wednesday | July | 16 | Wednesday |
| February | 19 | Wednesday | August | 20 | Wednesday |
| March | 19 | Wednesday | September | 17 | Wednesday |
| April | 16 | Wednesday | October | 15 | Wednesday |
| May | 21 | Wednesday | November | 12 | Wednesday |
| June | 18 | Wednesday | December | 17 | Wednesday |

Board of Health Meeting – February 19, 2014 – 7:30 PM
 Reorganization – Sunday, January 4, 2015 – 7:30 PM

Be it further resolved, by the Township Committee of the Township of Rochelle Park that the Work Session will be held as follows:

| | | | | | |
|----------|----|-----------|-----------|----|-----------|
| January | 8 | Wednesday | July | 9 | Wednesday |
| February | 12 | Wednesday | August | 13 | Wednesday |
| March | 12 | Wednesday | September | 10 | Wednesday |
| April | 9 | Wednesday | October | 8 | Wednesday |
| May | 14 | Wednesday | November | 5 | Wednesday |
| June | 11 | Wednesday | December | 10 | Wednesday |

Be it further resolved, by the Township Committee of the Township of Rochelle Park that the 2015 Reorganization Meeting will be held on:

January 4 Sunday

Now, be it further resolved, by the Township Committee of the Township of Rochelle Park that Budget Meetings will be held as follows:

February 5 Wednesday
 12 Wednesday – Work/Budget

All Public Meetings will begin at 7:30 P.M., Work Sessions and Budget Meetings. All meetings will be held at 151 W. Passaic Street, Rochelle Park. Formal Action may be taken at any Public Meeting, Work Session, Budget Meeting or Special Meeting. Also attached is the 2014 Holiday Schedule.

Attest: Virginia De Maria

Resolution #2014 – 22

A Resolution Authorizing Signatures for the Township of Rochelle Park

Be it resolved, by the Township Committee of the Township of Rochelle Park, New Jersey, that the following Township Officials are hereby authorized to sign check's or withdrawal slips where a combination of two principal signatures are required:

Mayor
 Chief Financial Officer
 Township Clerk

Be it further resolved, that signature cards with the signatures of the people authorized to sign be forwarded to all Township Depositories.

Attest: Virginia De Maria

Resolution #2014 – 23

A Resolution Authorizing Official Newspapers

Be it resolved, by the Township Committee of the Township of Rochelle Park, that the following newspapers be designated as the Township's Official Newspaper's for advertising for 2014.

| | | |
|---------------------|---|------------|
| Our Town | - | Maywood |
| The Record | - | Hackensack |
| North Jersey Herald | - | Passaic |

Attest: Virginia De Maria

Resolution #2014 – 24

A Resolution Naming Official Depositories for the Funds of the Township of Rochelle Park

Whereas, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state:

Now, therefore, be it resolved, on the 1st day of January, 2014 by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey, that:

1. Community Bank of Bergen County – Rochelle Park
2. TD Bank – Paramus
3. Valley National Bank – Rochelle Park
4. Boiling Springs – Rochelle Park
5. Lakeland Bank – Rochelle Park

Be and are hereby designated as depositories for the Township of Rochelle Park.

Prior to the deposit of any municipal funds in the above mentioned depositories said bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under the Government Units Deposit Protection Act (R.S. 17:0-41).

Attest: Virginia De Maria

Resolution #2014 – 25

A Resolution Authorizing Investment of Idle Funds and Fund Transfers

Whereas, it is desirable that idle funds of the Township of Rochelle Park be invested in legal investment vehicles at all times, and

Whereas, it is occasionally necessary to transfer funds for the purpose of meeting current Township expenses or for the purpose of effecting investments,

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey, that it does hereby authorize the Chief Financial Officer to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles, such investments to the investing institution, and

Be it further resolved, that the above named Chief Financial Officer is hereby authorized to transfer funds by wire solely for the following purposes and subject to all pertinent regulations:

1. To or from Township checking or savings accounts to other Township accounts.
2. To or from Township checking or savings accounts to or from accounts specified by banks or the State of New Jersey Cash Management Funds solely for the purpose of investing for the account of the Township of Rochelle Park

Attest: Virginia De Maria

Resolution #2014 – 26

A Resolution Establishing a Cash Management Plan

Whereas, it is in the best interest of the Township of Rochelle Park to earn additional revenue through the investment and prudent management of its cash receipts, and

Whereas, P.L. 1983, chapter 8, approved January 18, 1983, is an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-2 and N.J.S.A.40A:5-15, and

Whereas, this law requires that each local unit shall adopt a cash management plan,

Now, therefore, be it resolved, that the following shall constitute the Cash Management Plan for the Township of Rochelle Park and the Township of Rochelle Park shall deposit and manage its funds pursuant to this plan:

Definitions

1. Treasurer shall mean the Treasurer of the Township of Rochelle Park
2. Fiscal Year shall mean the twelve-month period ending December thirty-one.
3. Cash Management Plan shall mean that plan as approved by resolution.

Designation of Depositories

1. At least one each fiscal year the governing body shall by resolution designate the depositories for the Township of Rochelle Park in accordance with N.J.S.A. 40A:5-4.

Authority to Invest

1. The governing body shall pass a resolution at its first meeting of the fiscal year designating the Township office (s) who shall make and be responsible for municipal deposits and investments.

Investment Instruments

1. The Treasurer shall invest at his discretion in any investment instruments as approved by the State of New Jersey, Department of Community Affairs, Division of Local Government Services and in accordance with N.J.S.A.40A:5-15.1.

Records and Reports

1. The Treasurer shall report all investments in accordance with N.J.S.A.40A:5-15.2.
2. At a minimum the Treasurer shall:
 - a. Keep a record of all investments

- b. Keep a cash position record, which reveals, on a daily basis, the status of the Township's cash in its bank accounts.
- c. Report monthly to the governing body as to the status of cash balances in bank accounts, interest rates and interest earned.

Cash Flow

1. The Treasurer shall ensure that the Township's accounting system provide regular information concerning the Township's cash position and investment performance.
2. All monies shall be turned over to the Treasurer and deposited in accordance with N.J.S.A.40A:5-15.
3. The Treasurer is authorized and directed to invest surplus funds of the Township of Rochelle Park as the availability of the funds permit. In addition, it shall be the responsibility of the Treasurer to minimize the possibility of idle cash by depositing the Township's monies in interest bearing accounts wherever practical and in the best interest of the Township of Rochelle Park.

Attest: Virginia De Maria

Resolution #2014 – 27

A Resolution to Establish the Interest Rate Charged on Delinquent Taxes

Whereas, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

Whereas, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% perineum on any amount in excess of \$1,500.00;

Now, therefore, be it resolved, by the Township of Rochelle Park, County of Bergen, State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after the due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after the due date, subject to any abatement or discount for the late payment of taxes as provided by law.
2. Effective January 1, 2014, there will be a grace period for quarterly tax payments made by check or money order shall have a ten-(10) day grace period. After the 10th day, interest is retroactive from the original due date.
3. Any payments not made in accordance with paragraph two of this resolution shall be charged interest from the due date, as set forth in paragraph one of this resolution.
4. This resolution shall be published in its entirety once in the Our Town.

Attest: Virginia De Maria

Resolution #2014 – 28

2014 Temporary Budget – See Attached

Whereas, N.J.S.A.40A:4-19 provides that where contracts, commitments or payments are to be made prior to the adoption of the 2014 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

Whereas, said total temporary appropriations are limited to 26.25% of the total appropriations in the 2013 Budget exclusive of any appropriations made for debt service, capital improvement fund in the said 2013 Budget.

Now therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, that the following appropriations be effective January 1, 2014, be made and a certified copy of this resolution be transmitted to the Borough Chief Financial Officer for his records.

Attest: Virginia De Maria

A motion was offered by Comm. Scarpa and seconded by Comm. Kovalcik to adopt the above resolutions. Motion carried on a roll call vote – all voting "Aye".

Mayor's appointments:

- Planning Board
 - Richard Zavinsky – 1 year appointment
 - Salvatore Viola – 4 year term
 - Marlene Den Bleyker – 4 year term
 - Heidi Mullen – Mayor's Designee

- Recreation
 - Monica Scully – 3 year term
 - Edna Salcedo – completing a 3 year appointment
 - Davia Valenzuela – 3 year appointment
 - Bertha Sneyer – 3 year appointment
 - Peter Ouellette – Alternate #1 – 1 year term
 - Walter Houghton – Alternate #2 – 1 year term

Committee Members' Liaison Department

- Comm. Kazimir
 - Civil Rights
 - Fire Department
 - Planning Board
 - Recreation

- Comm. Ouellette
 - Ambulance Corps
 - Library
 - OEM
 - Veteran's Affairs

- Comm. Kovalcik
 - Board of Health
 - Police Department
 - Senior Citizens

- Comm. Valenzuela
 - Board of Education
 - Building Department
 - DPW & Recycling

- Comm. Scarpa
 - Community Development
 - Finance
 - Insurance
 - Municipal Court

The oaths of office - Officers of the Rochelle Park Ambulance Corps:

Comm. Ouellette swore in the officers of the Ambulance Corp. as Barbara Jacobsen held the bible.

- Captain: - Roland Jacobsen
- 1st Lieutenant - Ben Varghese
- 2nd Lieutenant - Michael Sudol
- Secretary - Debbie Gardocki

Comm. Kazimir presented plaques in recognition of 25 Year of Service as fire fighters in Rochelle Park.

Robert Holzmann
Michael Stearns

Mayor Valenzuela recognized their commitment and dedication to the residents of the Township.

The oaths of office - Officers of the Rochelle Park Volunteer Fire Department:

Fire officers were sworn in by comm. Kazimir with David Brown Sr. holding the bible.

- Chief - David Brown
- Assistant Chief - Michael Stearns
- Battalion Chief - Peter Donatello III
- Battalion Chief - Darryl DeMott
- Captain - James Sheridan
- Captain - Peter Donatello
- Lieutenant - Jason Brown
- Lieutenant - Jeff Wanco
- Chaplain - Reverend Kevin Coffey
- Fire Official - Darryl DeMott

Saddle Brook Fire Chief Meyers presented members of the Rochelle Park Fire Department a plaque for their assistance in a serious accident on Route 80 on December 16th.

Committee's/Administrator's/Clerk's Reports:

Comm. Kovalcik – Congratulated Mayor Valenzuela and Comm. Ouellette on their new positions. He wished everyone a Happy New Year. He thanked the Township Committee and residents for their support and looks forward to the next three years. He also is looking forward to acting as liaison to the Police Department, they are a great group. The Police Department is moving forward hiring new officers, bringing more to the community.

Police Department Report Year End – Motor Vehicle Accidents – 567; Total Calls – 11,624; Total Summons Issues – 3,863; Cell Phone Violations – 255; Total Arrests/Complaints – 350
Kovalcik is working on the planning of the 10th Annual Summerfest Concert. He will advise as details become available.

Comm. Scarpa – Advised that this was his 24th year on the Township Committee. He congratulated Comm. Kovalcik on his re-election and Comm. Valenzuela's appointment as Mayor. Scarpa has seen many different faces in the audience over the years. He stated how proud he was of the various departments within the Township. Scarpa spoke of the area slated for re-development, Railroad Avenue and Oak Street.

Municipal Court Report Year End – Regular Court Sessions – 24; Probable Cause Hearings – 20; special Session Trials – 10; Tickets Issued – 4203; Criminal Complaints – 325

Scarpa thanked Court Administrator Lynda Lasini and her staff for their efforts. He wished everyone a Happy and Health New Year.

Comm. Ouellette – Congratulated Comm. Kovalcik and Mayor Valenzuela, and looks forward to working together in the coming year. She wished everyone a happy and successful year.

Comm. Kazimir – Congratulated Comm. Kovalcik, Mayor Valenzuela and Comm. Ouellette on their appointments.

Fire Department Report Year End – Calls – 195; Training Hours – 450

Administrator Davidson – Congratulated Comm. Kovalcik and Mayor Valenzuela. He has been serving the community for 35 years, in various capacities. He looks forward to continuing serving the residents of the Township.

Municipal Clerk De Maria – Congratulated Mayor Valenzuela and Comm. Kovalcik and wished them a successful year working together.

Mayor Valenzuela advised of Ms. De Maria's pending retirements. He thanked her on behalf of the Township Committee and presented her with a bouquet of flowers.

Attorney Rotolo – wished everyone a Happy New Year. He congratulated Mayor Valenzuela and Comm. Kovalcik on their election.

Mayor Valenzuela – Stated that he is grateful to be liaison to the Building Department.

Building Department Report Year End – Permits – 361; Fees Collected - \$269,443

He thanked the staff of the Building Department for their hard work.

Valenzuela thanked the DPW for their hard work during recent weather events. He thanked the members for their hard work. He congratulated them on the purchase of a new street sweeper. He thanked the 9/11 Committee and recognized members of the BOE, Sam Allos and Teresa Cravello. He acknowledged his wife and children and presented them with flowers.

A motion was offered by Comm. Ouellette and seconded by Comm. Kovalcik to open the meeting to the public. Motion carried on a voice vote – all voting "Aye".

No comments from the public

A motion was offered by Comm. Scarpa and seconded by Comm. Ouellette to close the meeting to the public. Motion carried on a voice vote – all voting "Aye".

Benediction – Rev. Robert Wolfie

A motion was offered by Comm. Scarpa seconded by Comm. Kovalcik to adjourn the meeting. Motion carried on a voice vote – all voting "Aye".

Respectfully submitted,

Minutes of the Reorganization Meeting held January 5, 2014 cont.

Virginia De Maria
Municipal Clerk