



**TOWNSHIP OF ROCHELLE PARK  
151 WEST PASSAIC STREET  
ROCHELLE PARK, NEW JERSEY 07662**

**MINUTES – PUBLIC MEETING – October 17, 2012**

Call to Order 7:35 PM

According to the Open Public Meetings Act, this meeting of October 17, 2012 was advertised in the notice sent to the “Our Town” and “The Record” and posted on the bulletin board in the Municipal Building on January 5, 2012 and has remained continuously posted as the required notice under the Statute and is being taped. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

Roll Call:       Comm. J. Ouellette  
                  Comm. M. Kazimir  
                  Comm. J. Scarpa – Absent  
                  Comm. F. Valenzuela  
                  Mayor K. J. Kovalcik – Absent

Pledge of Allegiance was led by Mayor Rose Heck

Deputy Mayor Ouellette asked that everyone remain standing for a moment of silence remembering those in the military stationed overseas.

A motion was offered by Comm. Valenzuela and seconded by Comm. Kazimir to approve the agenda as amended removing closed session and move the public portion after the swearing in of the new committee member. Motion carried on a voice vote – all present voting “Aye”.

A motion was offered by Comm. Ouellette and seconded by Comm. Valenzuela to approve the Minutes of the Public Meeting held September 19, 2012 and the Special Meeting held October 4, 2012. Motion carried on a voice vote – “Ayes” Ouellette, Valenzuela Abstain - Kazimir

Swearing in of New Committee Member – Michael Kazimir

Mayor Rose Heck, Hasbrouck Heights, administered the Oath of Office to the new Committee Member Michael Kazimir. Comm. Kazimir’s family held the Bible while the oath was administered.

A motion was offered by Comm. Ouellette and seconded by Comm. Valenzuela to open the meeting to the public. Motion carried on a voice vote – all present voting “Aye”.

John Driscoll – Board of Chosen Freeholders – Presented a commendation to former committeeman Robert Davidson for his four years of service to the Township Committee. He advised that Mr. Davidson is an amazing person and will always help Rochelle Park and its residents. He then presented newly appointed committee member Michael Kazimir with a commendation. He feels the Township Committee made an excellent choice. Comm. Kazimir knows the true meaning of volunteerism.

Rose Heck – Mayor of Hasbrouck Heights – chronicled her many years of history knowing and working with Comm. Kazimir. She advised that he is a true volunteer who brings the best of who he and his family are to the Township Committee. He will make everyone proud with his ideas.

Comm. Kazimir – Thanked his family for their continuous support allowing him to take on a more time consuming position as a Township Committee member. He thanked his sister Karen and girlfriend Anna for their understanding as well. He hopes to provide a great service to Rochelle Park. He thanked everyone for their well wishes.

Minutes of the Public Meeting held October 16, 2012 cont.

A motion was offered by Comm. Valenzuela and seconded by Comm. Kazimir to close the public portion of the meeting. Motion carried on a voice vote – all present voting “Aye”.

Reports:

Health Department - September 2012  
Municipal Court - September 2012  
Attendance Report - September 2012  
Building Department - September 2012

The Consent Agenda was offered by Comm. Valenzuela seconded by Comm. Ouellette and reads:

Resolution #2012 – 181

A Resolution – Payment of Bills – October 2012

Be it resolved, by the Township Committee of the Township of Rochelle Park, Bergen County, that the following bills be turned over to the Treasurer, and if found to be correct, be paid provided there is sufficient funds in the various accounts. (see attached)

Attest: Virginia De Maria

Resolution 2012 – 182

A Resolution – Contract with County of Bergen – Flu Vaccine Program (11/16/12)

Whereas, there exists a need for the Township of Rochelle Park Health Department to provide services of a technical and professional nature for the distribution of Flu Vaccines; and

Whereas, the Bergen County Department of Health Services can supply the required vaccines; and

Whereas, the fee is to be set at not more than \$20.00 per vaccination and funds will be available for this purpose; and

Whereas, it has been certified that this meets the statues and regulations concerning the award of said contract:

Now, therefore be it resolved, by the Township Committee of the Township of Rochelle Park as follows:

1. That Robert Davidson, Administrator is hereby authorized to execute an agreement with the Bergen County Department of Health Services to supply the Flu Vaccine at a cost not to exceed \$20.00 per vaccination; and
2. This contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5(2)L and

Be it further resolved that the Chief Financial Officer has certified, in accordance with N.J.S.A. 5:30 14.5 that sufficient legally appropriated funds will be available for this purpose subject to appropriation of fund in the 2013 temporary and/or adopted budget.

Attest: Virginia De Maria

Resolution #2012 - 183

A Resolution – Confirming Endorsement of Community Development Project – Senior Citizen Activities

Whereas, a Bergen County Community Development grant of \$4,000.00 has been proposed by the Township Committee for Senior Citizens Activities in the Township of Rochelle Park, and

Whereas, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body, and

Whereas, the aforesaid project is in the best interest of the people of the Township of Rochelle Park, and

Whereas, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid CD funds.

Now, therefore be it resolved that the Governing Body of the Township of Rochelle Park hereby confirms endorsement of the aforesaid project, and

Be it resolved, that a copy of this resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

Attest: Virginia De Maria

Resolution #2012 – 184

A Resolution – Awarding Contract - Collection & Disposal Of Recyclables – Advanced Recycling Inc. - \$60,000

Whereas, on Wednesday, September 26, 2012 bids were received for the Collection & Disposal of Recyclables for the Township of Rochelle Park; and

Whereas, four (4) bids were received, opened and read; and

Whereas, the bid specifications included options for the award of a contract for a 2 year, 3 year, 4 year or 5 year duration; and

Whereas, the low bidder for all of the contract options was Advanced Recycling Inc., 61 Buff Lane, Hillsdale, NJ 07642, for a yearly price of \$60,000.00; and

Whereas, this contractor's bid did not include a Certificate of Insurance; and

Whereas, the contractor immediately, upon request, provided said Insurance Certificate and verification that the insurance was in place at the time of the bid receipt; and

Whereas, it is the opinion of the Township Attorney and Township Engineer that this omission should be considered a "minor informality"; and

Whereas, under the provisions of the bid specifications, the Township Committee of the Township of Rochelle Park has the right to waive "any informalities", and

Whereas, the contractor has been deemed well qualified to undertake work required under the contract; and

Now, therefore be it resolved by the Township Committee of the township of Rochelle Park, County of Bergen, State of New Jersey, that the contract for the Collection & Disposal Facility of Recyclables be awarded to Advanced Recycling Inc. 61 Buff Lane, Hillsdale, NJ 07642, the low bidder for a year contract, at a yearly price of \$60,000.00 for a total contract amount of \$60,000.00; and

Be it further resolved that the Township Attorney be and is hereby authorized to prepare the Contracts for same; and

Be it further resolved that the Township of Rochelle Park Chief Financial Officer has certified that funds are available from Trash Removal Account of the Current fund in the amount not to exceed \$60,000.00 and

Attest: Virginia De Maria

Resolution #2012 – 185

A Resolution – Authorizing \$750 Payment Insurance Payment – Rochelle Park Soccer

Whereas, the Rochelle Park Soccer Program is an organization located with the Township of Rochelle Park which organizes and manages the Youth Soccer Program within the Municipality; and

Whereas, the Township Committee has received a request from this Program for a partial reimbursement of expenses which are incurred in order to run the program; and

Whereas, the Township Committee has determined that it would be in the best interests of the residents and taxpayers of the Township of Rochelle Park to agree to such a reimbursement;

Now, therefore be it further resolved by the Township Committee of the Township of Rochelle Park, County of Bergen and State of New Jersey, as follows:

1. An expenditure in the amount of \_\_\_\_\_ is hereby authorized on behalf of the Rochelle Park Youth Soccer Program.
2. This amount shall be paid directly to New Jersey Youth Soccer, 569 Abbington Road, Suite 5, East Windsor, New Jersey 08520 and shall be for registration expenses.
3. The expenditure set forth herein is contingent upon certification by the Chief Financial Officer of the Township of Rochelle Park that sufficient funds exist for this purpose.

Now, therefore, be it further resolved that the Township Clerk be and she is hereby authorized and directed for forward certified copies of the within Resolution to the Rochelle Park Soccer Program, the chief Financial Officer and Township Administrator.

Attest: Virginia De Maria

Resolution #2012 – 186

A Resolution – Authorizing Contract w/ - E-Tickets  
Committee consider implementing an E-Ticketing Program; and

Whereas, the same or a similar program has been commenced in numerous other municipalities in the area with success and the Rochelle Park Police Department has recommended that the township commence such a program; and

Resolution #2012 – 186 (cont.)

Whereas, this program has been investigated by the Township Administrator and the Chief of Police and a recommendation has been made for entering into a Contract with GTBM, Inc. of East Rutherford, New Jersey; and

Whereas, GTBM, Inc. has entered into similar contracts with other local municipalities and has prepared a proposal for the Township of Rochelle Park; and

Whereas, this contract may be entered into without the necessity of competitive bidding as it falls within one of the recognized exceptions to the bidding law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has confirmed that sufficient funds exist for this purpose;

Now, therefore be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey as follows:

1. A Contract be and is hereby authorized with GTBM, Inc., 351 Patterson Avenue, East Rutherford, New Jersey 07073 for a License Hardware Setup and Support Agreement.
2. This Agreement, which shall be in the form attached hereto, shall be for a period of three (3) years and shall be in an amount which does not exceed the applicable bid threshold.
3. The Township Administrator and Township Clerk are hereby authorized to execute the attached Agreement upon the adoption of this Resolution and upon confirmation, from the Township Attorney, that the Contract form is acceptable.

Now therefore be it resolved that that Township Clerk be and she is hereby authorized and directed to forward certified copies of the within Resolution to the Township Attorney, the Township of Rochelle Park Police Department and GTBM, Inc. of East Rutherford, New Jersey.

Attest: Virginia De Maria

Resolution #2012 – 187

A Resolution – Approval to Submit a Grant Application – NJDOT – S/A Improvement Cedar Drive

Now, therefore be it resolved that the Township Committee formally approves the grant application for the above stated project.

Be it further resolved that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2013-Rochelle Park Township-00504 to the New Jersey Department of Transportation on behalf of the Township of Rochelle Park.

Be it further resolved that the Mayor and Clerk hereby authorized to sign the grant agreement on behalf of Township of Rochelle Park and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Township Committee  
On this 17th day of October , 2012

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execute of the grant agreement as authorized by the resolution above.

ATTEST Virginia De Maria, RMC

Resolution #2012 –188

A Resolution – Imposing Curfew – October 30, 2012 – Cabbage Night

Whereas, the Rochelle Park Chief of Police recommends that a temporary curfew of 9:00 pm for children and adolescents under the age of 18 be enacted on the evening of Cabbage Night, October 30, 2012 for the safety and welfare of all Rochelle Park residents.

Now, therefore be it resolved by the Township Committee of the Township of Rochelle Park does hereby authorize the enforcement by the Rochelle Park Police Department of a 9:00 pm curfew on the evening of October 30, 2012.

Attest: Virginia De Maria

Resolution #2012 – 191

A Resolution – Authorizing Release of Closed Session Minutes – October 10, 2012

Whereas, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) certain issues may be discussed by the Township Committee in a session which excludes the public; and

Whereas, the aforementioned law requires that the minutes of said closed sessions be released as soon as practicable after the meeting and so long as the release of the minutes will not be adverse to the interests of the public and/or the Township; and

Whereas, pursuant to statute, the purpose of this Resolution is to disclose the information which was discussed in closed session on October 10, 2012 to the extent that said information can be disclosed without adversely affecting the Township or the public interest.

Now, therefore be it resolved by the Township Committee of the Township of Rochelle Park, County of Bergen and State of New Jersey that the attached closed session minutes may be released to the public in accordance with the requirements of New Jersey State Law; and

Be it further resolved, that any minutes which have not been released pursuant to this Resolution shall be reviewed periodically by the Township Attorney and further recommendation shall be made for the release of additional minutes as the release of same is deemed to be proper.

Attest: Virginia De Maria

**CLOSED SESSION MINUTES - October 10, 2012**

A motion was made for the Township Committee to go into closed or executive session to discuss matters of personnel, litigation and negotiations. The following represents the minutes of that closed session to the extent that those minutes may be released at this time:

1. **Shared Services/Personnel** – The Township Attorney provided a summary of discussions regarding restructuring of certain Municipal departments and potential shared services agreements.

A motion was offered by Comm. Valenzuela and seconded by Comm. Ouellette to adopt the Consent agenda. Motion carried on a roll call vote – all present voting “Aye”.

The following resolution was offered by Comm. Valenzuela and seconded by Comm. Ouellette and reads:

Resolution #2012 – 189

A Resolution Hearing & Adoption Ord. #1053-12 – Amending Chapter 16 – First Aid and Emergency Squad

Be it resolved, by the Township Committee of the Township of Rochelle Park, Bergen County, New Jersey, that an ordinance entitled “**AN ORDINANCE TO AMEND CHAPTER 16 OF THE CODE OF THE TOWNSHIP OF ROCHELLE PARK ENTITLED “FIRST AID AND EMERGENCY SQUAD”**” be and it is hereby passed upon second and final reading and that the Municipal Clerk be and she is hereby authorized and directed to advertise the same according to law.

Attest: Virginia De Maria

A motion was offered by Comm. Valenzuela and seconded by Comm. Ouellette to open the hearing to the public. Motion carried on a voice vote – all present voting “Aye”.

No Comment.

A motion was offered by Comm. Ouellette and seconded by Comm. to close the hearing to the public. Motion carried on a voice vote – all present voting “Aye”.

Let the record reflect – 8:00 PM Comm. Scarpa has arrived.

A motion was offered by Comm. Valenzuela and seconded by Comm. Ouellette to adopt the above resolution. Motion carried on a roll call vote – all present voting “Aye”.

The following resolution was offered by Comm. Valenzuela and seconded by Comm. Ouellette and reads:

Resolution #2012 – 190

A Resolution Hearing & Adoption Ord. 1054-12 – Bond Ordinance

Be it resolved, by the Township Committee of the Township of Rochelle Park, Bergen County, New Jersey, that an ordinance entitled **“BOND ORDINANCE TO AUTHORIZE THE RECONSTRUCTION AND IMPROVEMENT OR CARLOCK FIELD IN, BY AND FOR THE TOWNSHIP OF ROCHELLE PARK, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$750,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS”** be and it is hereby passed upon second and final reading and that the Municipal Clerk be and she is hereby authorized and directed to advertise the same according to law.

Attest: Virginia De Maria

A motion was offered by Comm. Valenzuela and seconded by Comm. Ouellette to open the hearing to the public. Motion carried on a voice vote – all present voting “Aye”.

No Comment.

A motion was offered by Comm. Valenzuela and seconded by Comm. Ouellette to close the hearing to the public. Motion carried on a voice vote – all present voting “Aye”.

A motion was offered by Comm. Valenzuela and seconded by Comm. Scarpa to adopt the above resolution. Motion carried on a roll call vote – all present voting “Aye”.

Committee’s/Administrator’s/Attorney’s Reports

Comm. Scarpa – Welcomed Comm. Michael Kazimir and congratulated him on his appointment. He looks forward to working with him.

Comm. Valenzuela – Advised that he had attended a seminar run by the NJLM regarding ethics in government. Also attending were Municipal Clerk De Maria, Deputy Clerk Kroll and Comm. Scarpa (in his role as Administrator). This course was hosted by Mayor Heck. Valenzuela feels attendance at these seminars is important towards having knowledge in the workings of government. He then congratulated Comm. Kazimir and his family. He is looking forward to working together for the benefit of the residents of Rochelle Park.

Comm. Scarpa - Asked Municipal Clerk De Maria to add to the next meeting agenda, requirements of elected officials to attend seminars in ethics and also attend a seminar for newly elected officials to become better educated for the benefit of the community. This will also assist the Township with their Best Practice checklist.

Municipal Clerk De Maria - Agreed how important these seminars are, keeping up with changes being made specifically in OPRA and OPMA laws.

Comm. Kazimir - Advised everyone that there were refreshments in the senior center.

Deputy Mayor Ouellette – Ambulance September Report – 72 Calls

A motion was offered by Comm. Ouellette and seconded by Comm. Scarpa to appoint Breanna Gillen, Mikhail Mostov, Melvin Yeeloy and Jennifer Del Real to the Rochelle Park Ambulance Corp. Motion carried on a voice vote – all present voting “Aye”.

Municipal Clerk De Maria - Congratulated Comm. Kazimir and congratulated new Administrator Davidson on his new position, she wished them both well.

Comm. Ouellette - Congratulated Comm. Kazimir on his appointment to Committeeman.

Administrator Davidson – Congratulated Comm. Kazimir and his family. He knows Comm. Kazimir will do a great job for the Township.

Minutes of the Public Meeting held October 16, 2012 cont.

A motion was offered by Comm. Scarpa and seconded by Comm. Kazimir to adjourn the meeting. Motion carried on a voice vote – all present voting “Aye”

Respectfully submitted,

Virginia De Maria  
Municipal Clerk