Call to order 3:15 PM

Open Public Meetings Act – (N.J.S.A. 10:4-6)
According to the Open Public Meetings Act, this meeting of January 6, 2008 was advertised in the notice sent to the “Our Town” and “The Record” and posted on the bulletin board in the Municipal Building on December 19, 2007 and has remained continuously posted as the required notice under the Statute and is being taped. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

Pledge of Allegiance Led By William Cottrell

Everyone was asked to remain standing for a moment of silence remembering those in the military stationed overseas.

Invocation – Rev. Kevin Coffey

Municipal Court Judge Joseph Rotolo administered the Oath of Office to the newly Elected Committee Member Kenneth Jay Kovalcik. Comm. Kovalcik’s wife Kim along with sons Conner and Christian held the Bible while the oath was administered.

Roll Call – Comm. K Jay Kovalcik
Comm. Wilbur Lotz
Comm. Joseph Scarpa
Comm. Phyllis Strohmeyer
Comm. Frank Valenzuela

The following resolution was offered by Comm. Lotz and seconded by Comm. Valenzuela and reads:
Resolution #2008 - 1
A Resolution Adopting the Bylaws of the Township of Rochelle Park
Whereas, the Township Committee of the Township of Rochelle Park adopted bylaws and amendments thereto effective January 1, 2008; and
Whereas, the Township Committee deems it advisable to review these bylaws on an annual basis.
Now, therefore, be it resolved by the Township Committee of the Township of Rochelle Park, after review of the bylaws by the Township Attorney that the existing bylaws are hereby adopted effective immediately.

Attest: Virginia De Maria

A motion was offered by Comm. Lotz and seconded by Comm. Valenzuela to adopt the above resolution. Motion carried on a roll call vote – all voting “Aye”.


Municipal Clerk called for any additional nominations. None made. Nominations closed.

Comm. Lotz nominated Comm. Scarpa as Chairman, aka Mayor of the Township Committee for 2008 and Comm. Valenzuela seconded the nomination. Motion carried on a roll call vote – all voting “Aye”.

William “Pat” Schuber, Esq. administered the Oath of Office to Comm. Joseph Scarpa, now Mayor Scarpa. The Scarpa Family held the bible while the oath was administered.
Minutes of Reorganization Meeting held January 6, 2008 cont.
Nomination and Election of Vice-Chairperson

Municipal Clerk called for any additional nominations. None made. Nominations closed.

Mayor Scarpa nominated Frank Valenzuela as Vice Chairperson to the 2008 Township Committee and Comm. Strohmeyer seconded the nomination. Motion carried on a roll call vote – all voting “Aye”.

The following resolutions were offered by Comm. Lotz and seconded by Comm. Kovalcik and read:

Appointment of Professionals:
Resolution #2008 - 2
Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the legal services of a Municipal Attorney; and
Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq; and
Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and
Whereas, Joseph J. Rotolo, Esq. has submitted a proposal indicating that he will provide the legal services with compensation in accordance with the 2008 salary ordinance with an additional rate of $100.00 per hour for legal services out of the scope of the proposal; and
Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and
Whereas, the chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2008 municipal budget; and
Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Joseph J. Rotolo, Esq. for the Township of Rochelle Park for 2008; and
Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.
Attest: Virginia De Maria

Resolution #2008 - 3
Appointment of Professional Services – Engineer – Kenneth Job, PE
Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the legal services of a Municipal Engineer; and
Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq; and
Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and
Whereas, Job & Job Consulting Engineers has submitted a proposal indicating that he will provide engineering services with compensation in accordance with the contract maintained by the Municipal Clerk.
Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and
Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2008 municipal budget; and
Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Job & Job Consulting Engineers for the Township of Rochelle Park for 2008; and
Resolution #2008 – 3 (cont.)

Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest:  Virginia De Maria

Resolution #2008 – 4

Appointment of Professional Services – Auditor – Di Maria & Di Maria LLP

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the auditing services of Di Maria & Di Maria LLP; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Di Maria & Di Maria LLP has submitted a proposal indicating that he will provide the auditing services.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2008 municipal budget; and

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Di Maria & Di Maria LLP for the Township of Rochelle Park for 2008; and

Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest:   Virginia De Maria

Resolution #2008 – 5

Appointment of Professional Services – Prosecutor – Brian Giblin, Esq.

Whereas, the Township Committee of the Township of Rochelle Park has a need for a prosecutor; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Brian Giblin Esq. has submitted a proposal indicating that he will provide the legal services with compensation in accordance with the 2008 salary ordinance.

Whereas, should the need arise, Michael Gannaio, Esq. shall serve as alternate prosecutor; and

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2008 municipal budget; and

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints a prosecutor for the Township of Rochelle Park for 2008; and

Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest:   Virginia De Maria

Resolution #2008 – 6


Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the legal services of a Public Defender; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process”
Minutes of Reorganization Meeting held January 6, 2008 cont.

Resolution #2008 – 6 (cont.)
in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq.; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Joseph Di Maria, Esq. has submitted a proposal indicating that he will provide the legal services with compensation in accordance with the 2008 salary ordinance; and

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2008 municipal budget; and

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Joseph Di Maria, Esq. as Public Defender for the Township of Rochelle Park for 2008; and

Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Virginia De Maria

Resolution #2008 – 7

Appointment of Professional Services – Bond Counsel- Steven Rogut, Esq.

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the services of a Bond Attorney; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq.; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Rogut McCarthy Troy LLC has submitted a proposal indicating that he will provide bonding attorney services.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2008 municipal budget; and

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Rogut McCarthy Troy LLC as Bond Counsel for the Township of Rochelle Park for 2008; and

Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Virginia De Maria

Resolution #2008 – 8

Appointment of Professional Services – Planner – Kauker, Gregory & Kauker & Banish Associates

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the services of a municipal planner; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq.; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Kauker, Gregory & Kauker and Banish Associates has submitted a proposal indicating that he will provide professional planning services.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2008 municipal budget; and
Resolution #2008 – 8 (cont.)

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Kauker, Gregory & Kauker and Banisch Associates for the Township of Rochelle Park for 2008; and

Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Virginia De Maria

Resolution #2008 – 9

Appointment of Professional Services – Redevelopment Planner – Banisch Associates

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the services of a redevelopment planner; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Banisch Associates, Inc. has submitted a proposal indicating that he will provide professional redevelopment planning services.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2008 municipal budget; and

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Banisch Associates for the Township of Rochelle Park for 2008; and

Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Virginia De Maria

Resolution #2008 – 10

Appointment of Professional Services – Special Tax Attorney – Skoloff & Wolfe, PC and Beattie Padovano LLC

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the services of a tax attorney; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Skoloff & Wolfe, P.C. and Beattie Padovano, LLC have submitted proposals indicating that they will provide legal services.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2008 municipal budget; and

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Skoloff & Wolfe, P.C and Beattie Padovano, LLC for the Township of Rochelle Park for 2008; and

Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Virginia De Maria

Resolution #2008 – 11

Appointment of Professional Services – Architect – The Bilow Group

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the architectural services of The Bilow Group; and
Minutes of Reorganization Meeting held January 6, 2008 cont.

Resolution #2008 – 11 (cont.)

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, The Bilow Group has submitted a proposal indicating that they will provide the architectural services.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2008 municipal budget; and

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints The Bilow Group for the Township of Rochelle Park for 2008; and

Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Virginia De Maria

Resolution #2008 – 12

Appointment of Professional Services – Appraisal Company – Appraisal Systems Inc. and McNerney & Associates

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire appraisal services; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Appraisal Systems, Inc. and McNerney & Associates, Inc. has submitted a proposal indicating that he will provide the appraisal services.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2007 municipal budget; and

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Appraisal Systems, Inc. and McNerney & Associates for the Township of Rochelle Park for 2008; and

Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Virginia De Maria

A motion was offered by Comm. Lotz and seconded by Comm. Kovalcik to adopt the above resolutions. Motion carried on a roll call vote – all voting “Aye”.

The following resolutions were offered by Comm. Valenzuela and seconded by Mayor Scarpa and read:

Appointment of Various Officials, Boards and Agencies:

Resolution #2008 – 13

A Resolution Appointing Planning Board Class III Member – Phyllis Strohmeyer

Be it resolved, by the Township Committee of the Township of Rochelle Park, that Phyllis Strohmeyer of 139 Forest Place, Rochelle Park, NJ 07662, is hereby appointed as a member of the Planning Board under the Class III designation for a term of one year, effective January 1, 2008.

Attest: Virginia De Maria
A Resolution Appointing Constable – Henry Borntrager

Be it resolved, by the Township Committee of the Township of Rochelle Park, that the following be appointed Constable for a three year term, commencing January 1, 2008 through December 31, 2010.

Henry Borntrager
25 Grove Avenue
Rochelle Park, NJ 07662

Attest: Virginia De Maria

Resolution #2008 – 15

A Resolution to Appoint a Police Matron – Bertha Sneyer

Be it resolved, by the Township Committee of the Township of Rochelle Park that the following be and they hereby appointed police Matron upon the recommendation of the Chief of Police, without salary unless placed on duty under the instructions of the Police Department and then at a salary as provided in the Salary ordinance of the Township of Rochelle Park, effective January 1, 2008 through December 31, 2008.

Bertha Sneyer
53 Oldis Street
Rochelle Park, NJ 07662

Attest: Virginia De Maria

Resolution #2008 – 16

A Resolution to Appoint Court Officers – Roland Jacobsen -Peter Donatello III – Nicholas LaVia

Be it resolved, by the Township Committee of the Township of Rochelle Park that the following be and are hereby appointed as court officers at the pleasure of the Township Committee effective January 1, 2008. Salary shall be in accordance with the Salary Ordinance.

Roland Jacobsen
46 Oak Street
Rochelle Park, N.J. 07662

Peter Donatello III
131 James Street
Rochelle Park, N.J. 07662

Nicholas J. LaVia
50 Becker Avenue
Rochelle Park, NJ 07662

Attest: Virginia De Maria

Resolution#2008 – 17

A Resolution Appointing Fire Official – Darryl De Mott and Inspectors

Be it resolved by the Township Committee of the Township of Rochelle Park, County of Bergen that Darryl DeMott be appointed as Fire Official for a term of one year commencing January 1, 2008; and

Be it further resolved that the following be appointed Fire Inspectors for the year 2008:

Sal Antista
Alfred Carroll
Darryl DeMott
Peter Donatello, Jr.
Ted Reighard
Robert Sands
Jeff Wanc

Attest: Virginia De Maria

A motion was offered by Comm. Valenzuela and seconded by Comm. Scarpa to adopt the above resolutions. Motion carried on a roll call vote – all voting “Aye”.
Minutes of Reorganization Meeting held January 6, 2008 cont.
The following resolutions were offered by Comm. Lotz and seconded by Comm.
Strohmeyer and read:

Contracts:
Resolution #2008 – 18
A Resolution Authorizing Execution of Risk Management Consultant’s Agreement
Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the services of a Risk Manager as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44 A 20.4 and,
Whereas, the anticipated term of this contract is one year; and
Whereas, Professional Insurance Associates, Inc. has submitted a proposal indicating he will provide the legal services and compensated in accordance with the proposal; and
Whereas, Professional Insurance Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that PIA has not made any reportable contributions to a political or candidate committee in the Township of Rochelle Park in the previous one year, and that the contract will prohibit PIA from making any reportable contributions through the term of the contract, and
Whereas, Michael Mariniello, CFO certifies that the funds are available in the 2007 Municipal Budget; and
Now, therefore, be it resolved the Township Committee of the Township of Rochelle Park authorizes Professional Insurance Associates, Inc. of 429 Hackensack Street, Carlstadt, NJ 07072 to enter into a contract with Township of Rochelle Park as described herein; and,
Be it further resolved that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and
Be it further resolved that the Mayor be authorized to sign said agreement; and
Be it further resolved that a copy of this resolution shall be published as required by law within ten days of its passage.
Attest: Virginia De Maria

Resolution #2008 - 19
A Resolution Authorizing a 2008 Contract with Bergen County Animal Center – Animal Control
Whereas, exists a need for the Township of Rochelle Park to provide State mandated Dog and Animal Control Services of a technical and professional natures; and
Whereas, the Bergen County Department of Health Services can provide duly qualified personnel to carry out these public Animal Control Services and has agreed to beginning with January 1, 2008 and
Whereas, the contract amount shall be $8,126.16, as indicated in the terms of the agreement and funds will be made available for this purpose and it has been certified that this meets the statutes and regulations concerning the awarding of said contract;
Now, therefore, be it resolved by the Township Committee of the Township of Rochelle Park that, the Mayor and Township Clerk is hereby authorized and directed to execute an agreement with the Bergen County Department of health Service to perform said services of a professional nature for the period of January 1, 2008 thru December 31, 2008 as per the attached contract.
This contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5(2).
Attest: Virginia De Maria

Resolution #2008 – 20
A Resolution Authorizing a 2008 Contract with Bergen County Health Department – Public Health Services
Whereas, there exists a need for the Township of Rochelle Park Health Department to provide state mandated public health services of a technical and professional nature; and
Whereas, the Bergen County Department of Health Services can provide duly qualified personnel to carry out these public health services; and
Whereas, the Bergen County Department of Health Services has agreed to provide health services through a contract agreement with the Township of Rochelle Park, Department of Health for the Calendar year 2008, and
Whereas, the maximum amount of the contract is $38,649.00 and funds will be available for this purpose, and
Minutes of Reorganization Meeting held January 6, 2008 cont.

Resolution #2008 – 20 (cont.)

Whereas, it has been certified that this meets the statutes and regulations concerning the award of said contract.

Now, therefore, be it resolved by the Mayor and Township Committee of the Township of Rochelle Park as follows:

1. That the Mayor and Township Clerk are hereby authorized and directed to execute an agreement with the Bergen County Department of Health Services to perform public health services of a professional nature for the period January 1, 2008 through December 31, 2008 at a cost not to exceed $38,649.00.

2. This contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5(2); and

Be it further resolved that the Chief Financial Officer has certified, in accordance with N.J.A.C. 5:30 14.5 that sufficient legally appropriated funds will be available for this purpose subject to appropriation of funds in the 2008 temporary and/or adopted budget.

Attest: Virginia De Maria

Resolution #2008 – 21

A Resolution Authorizing a Contract w/County of Bergen re: Flu Vaccine Program

Whereas, there exists a need for the Township of Rochelle Park Health Department to provide services of a technical and professional nature for the distribution of Flu Vaccines; and

Whereas, the Bergen County Department of Health Services can supply the required vaccines; and

Whereas, the fee is to be set at not more than $20.00 per vaccination and funds will be available for this purpose; and

Whereas, it has been certified that this meets the statutes and regulations concerning the award of said contract:

Now, therefore, be it resolved by the Township Committee of the Township of Rochelle Park as follows:

1. That Michael Mariniello, Administrator is hereby authorized to execute an agreement with the Bergen County Department of Health Services to supply the Flu Vaccine at a cost not to exceed $20.00 per vaccination; and

2. This contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5(2); and

Be it further resolved that the Chief Financial Officer has certified, in accordance with N.J.A.C. 5:30 14.5 that sufficient legally appropriated funds will be available for this purpose subject to appropriation of funds in the 2008 temporary and/or adopted budget.

Attest: Virginia De Maria

Resolution #2008 – 22

A Resolution Authorizing a Contract for Website Design and Management

Whereas, the Township Committee has engaged in a program for the development of a website which will provide vital information to the residents of the Township concerning municipal activities, programs, etc.; and

Whereas, the Township Administrator has received and reviewed proposals from various companies in connection with website design, development and management; and

Whereas, one such company, THE ADR COMPANY of Rochelle Park, N.J. is qualified to provide these services and has submitted one such quotation; and

Whereas, the quotation provides for a one time set up fee, maintenance and management and design; and

whereas, the Chief Financial Officer for the Township of Rochelle Park has determined that sufficient funds are available in order to facilitate the retention of this company; and

Whereas, an award of a contract to this company is exempt from competitive bidding since it is a specialized service.

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen and State of New Jersey, as follows:

1. A Contract with THE ADR COMPANY of Rochelle Park, N.J. be and is hereby authorized.

2. The Contract shall be upon the terms and conditions set forth in the proposal submitted by THE ADR COMPANY in an amount not to exceed $6,840.00

Minutes of Reorganization Meeting held January 6, 2008 cont.

Resolution #2008 – 22 (cont.)

4. The Township Administrator be and her is hereby authorized to execute any and all documents, contracts, invoices or vouchers which may be necessary in order to facilitate this Contract.

Be further resolved, that the Township Clerk be and she is hereby authorized and directed to forward certified copies of the within Resolution to THE ADR COMPANY, P.O. Box 189, Rochelle Park, N.J. 07662, and the Township Administrator.

Attest: Virginia De Maria

A motion was offered by Comm. Lotz and seconded by Comm. Strohmeyer to adopt the above resolutions. Motion carried on a roll call vote – all voting “Aye”.

The following resolutions were offered by Comm. Strohmeyer and seconded by Comm. Lotz and read:

Annual Business:
Resolution #2008 – 23
A Resolution Authorizing Participation in Volunteer Tuition Credit Program – Fire Department

Whereas, the Township Committee of the Township of Rochelle Park in the County of Bergen, deems it appropriate to enhance the recruitment and retention of volunteer firefighters and emergency medical volunteers in the Township of Rochelle Park; and

Whereas, the State of New Jersey has enacted P.L. 1998, c. 145 which permits municipal governments to allow their firefighting and emergency medical volunteers to take advantage of the Volunteer Tuition Credit Program at no cost to the municipal government.

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park in the County of Bergen that the Volunteer Tuition Credit Program as set forth in P.L. 1998, c. 145 is herewith adopted for the volunteer firefighters and emergency medical volunteers in the municipality; and

Be it further resolved, that the Michael Mariniello, Jr. Chief Financial Officer is herewith delegated the responsibility to administer the program and is authorized to enter into all agreements and to maintain files of all documents as may be required under the P.L. 1998, c. 145, a copy of which is herewith made part of this resolution.

Attest: Virginia De Maria

Resolution #2008 – 24
A Resolution Establishing Meeting Dates for 2008

Be it resolved, by the Township Committee of the Township of Rochelle Park, that the regular meetings of the Township Committee for the year 2008 be held as follows:

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Reorganization – Sunday, January 4, 2009 – 12:00 Noon

Be it further resolved, by the Township Committee of the Township of Rochelle Park that the Work Session will be held as follows:

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<th>Month</th>
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<tr>
<td>January</td>
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<td>February</td>
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<td>March</td>
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<tr>
<td>December</td>
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Now, be it further resolved, by the Township Committee of the Township of Rochelle Park that Budget Meetings will be held as follows:

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<tbody>
<tr>
<td>January</td>
<td>30</td>
<td>Wednesday</td>
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<tr>
<td>February</td>
<td>6</td>
<td>Wednesday</td>
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</tbody>
</table>
Minutes of Reorganization Meeting held January 6, 2008 cont.
Resolution #2008 – 24 (cont.)
All Public Meetings will begin at 8:00 P.M., Work Sessions and Budget Meetings will begin at 7:30 P.M. All meetings will be held at 151 W. Passaic Street, Rochelle Park. Formal Action may be taken at any Public Meeting, Work Session, Budget Meeting or Special Meeting.

Attest: Virginia De Maria

Resolution #2008 – 25
A Resolution Authorizing Signatures for the Township of Rochelle Park
Be it resolved, by the Township Committee of the Township of Rochelle Park, New Jersey, that the following Township Officials are hereby authorized to sign check’s or withdrawal slips where a combination of two principal signatures are required:

Mayor

Chief Financial Officer

Township Clerk

Be it further resolved, that signature cards with the signatures of the persons authorized to sign be forwarded to all Township Depositories.

Attest: Virginia De Maria

Resolution #2008 – 26
A Resolution Authorizing Official Newspapers

Be it resolved, by the Township Committee of the Township of Rochelle Park, that the following newspapers be designated as the Township’s Official Newspaper’s for advertising for 2008.

Our Town - Maywood
The Record - Hackensack
North Jersey Herald - Passaic

Attest: Virginia De Maria

Resolution #2008 – 27
A Resolution Naming Official Depositories for the Funds of the Township of Rochelle Park

Whereas, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state:

Now, therefore, be it resolved, on the 1st day of January, 2008 by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey, that:

1. Bank North – Rochelle Park
2. Valley National Bank – Rochelle Park
3. Bank of New York – Saddle Brook
4. Columbia Savings & Loan – Paramus
5. Boiling Springs – Rochelle Park
6. Hudson United Bank - Maywood
7. Commerce Bank – Paramus
8. HSBC Bank USA, National Association - Waldwick

Be and are hereby designated as depositories for the Township of Rochelle Park. Prior to the deposit of any municipal funds in the above mentioned depositories said bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under the Government Units Deposit Protection Act (R.S. 17:0-41).

Attest: Virginia De Maria

Resolution #2008 – 28
A Resolution Authorizing Investment of Idle Funds and Fund Transfers

Whereas, it is desirable that idle funds of the Township of Rochelle Park be invested in legal investment vehicles at all times, and

Whereas, it is occasionally necessary to transfer funds for the purpose of meeting current Township expenses or for the purpose of effecting investments,

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey, that it does hereby authorize the Chief Financial Officer to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles, such investments to the investing institution, and
Minutes of Reorganization Meeting held January 6, 2008 cont.

Resolution #2008 – 28 (cont.)

Be it further resolved, that the above named Chief Financial Officer is hereby authorized to transfer funds by wire solely for the following purposes and subject to all pertinent regulations:

1. To or from Township checking or savings accounts to other Township accounts.
2. To or from Township checking or savings accounts to or from accounts specified by banks or the State of New Jersey Cash Management Funds solely for the purpose of investing for the account of the Township of Rochelle Park

Attest: Virginia De Maria

Resolution #2008 – 29

A Resolution Establishing a Cash Management Plan

Whereas, it is in the best interest of the Township of Rochelle Park to earn additional revenue through the investment and prudent management of its cash receipts, and


Whereas, this law requires that each local unit shall adopt a cash management plan,

Now, therefore, be it resolved, that the following shall constitute the Cash Management Plan for the Township of Rochelle Park and the Township of Rochelle Park shall deposit and manage its funds pursuant to this plan:

Definitions

1. Treasurer shall mean the Treasurer of the Township of Rochelle Park
2. Fiscal Year shall mean the twelve-month period ending December thirty-one.
3. Cash Management Plan shall mean that plan as approved by resolution.

Designation of Depositaries

1. At least one each fiscal year the governing body shall by resolution designate the depositaries for the Township of Rochelle Park in accordance with N.J.S.A 40A:5-4.

Authority to Invest

1. The governing body shall pass a resolution at its first meeting of the fiscal year designating the Township office(s) who shall make and be responsible for municipal deposits and investments.

Investment Instruments

1. The Treasurer shall invest at his discretion in any investment instruments as approved by the State of New Jersey, Department of Community Affairs, Division of Local Government Services and in accordance with N.J.S.A.40A:5-15.1.

Records and Reports

1. The Treasurer shall report all investments in accordance with N.J.S.A.40A:5-15.2.
2. At a minimum the Treasurer shall:
   a. Keep a record of all investments
   b. Keep a cash position record, which reveals, on a daily basis, the status of the Township’s cash in its bank accounts.
   c. Report monthly to the governing body as to the status of cash balances in bank accounts, interest rates and interest earned.

Cash Flow

1. The Treasurer shall ensure that the Township’s accounting system provide regular information concerning the Township’s cash position and investment performance.
2. All monies shall be turned over to the Treasurer and deposited in accordance with N.J.S.A.40A:5-15.
3. The Treasurer is authorized and directed to invest surplus funds of the Township of Rochelle Park as the availability of the funds permit. In addition, it shall be the responsibility of the Treasurer to minimize the possibility of idle cash by depositing the Township’s monies in interest bearing accounts wherever practical and in the best interest of the Township of Rochelle Park.

Attest: Virginia De Maria
Resolution #2008 – 30

A Resolution to Establish the Interest Rate Charged on Delinquent Taxes

Whereas, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

Whereas, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first $1,500.00 of the delinquency and 18% per annum on any amount in excess of $1,500.00;

Now, therefore, be it resolved, by the Township of Rochelle Park, County of Bergen, State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first $1,500.00 of taxes becoming delinquent after the due date and 18% per annum on any amount of taxes in excess of $1,500.00 becoming delinquent after the due date, subject to any abatement or discount for the late payment of taxes as provided by law.

2. Effective January 1, 2008, there will be a grace period for quarterly tax payments made by check or money order shall have a ten-(10) day grace period. After the 10th day, interest is retroactive from the original due date.

3. Any payments not made in accordance with paragraph two of this resolution shall be charged interest from the due date, as set forth in paragraph one of this resolution.

4. This resolution shall be published in its entirety once in the Our Town.

Attest: Virginia De Maria

Resolution #2008 – 31

2008 Temporary Budget – See Attached

A motion was offered by Comm. Strohmeyer and seconded by Comm. Lotz to adopt the above resolutions. Motion carried on a roll call vote – all voting “Aye”.

The following resolution was offered by Comm. Lotz and seconded by Comm. Strohmeyer and reads:

Police Promotions:

Resolution #2008 – 32

A Resolution Authorizing the Promotion Sergeant to Lieutenant – James Diamond

Whereas, Chief Richard Zavinsky and Captain Robert Flannelly have recommended, to the Township Committee that a promotion be made to the rank of Lieutenant; and

Whereas, the Township Committee, after reviewing this request, has determined that it would be in the best interests of the Police Department and the municipality to make the requested promotions; and

Whereas, the Township Committee has also determined that the Table of Organization for the Rochelle Park Police Department authorizes the promotion of an additional Lieutenant at this time; and

Whereas, as a result the recommendations of Chief Zavinsky and Captain Flannelly, the Township Committee has determined that Sergeant James Diamond shall be promoted to the rank of Lieutenant of the Rochelle Park Police Department, to be effective as of January 1, 2008; and

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen and State of New Jersey that James Diamond be and is hereby promoted to the rank of Lieutenant of the Rochelle Park Police Department, to be effective as of January 1, 2008; and

Now, therefore, be it further resolved, that the Township Clerk be and she is hereby authorized to forward a certified copy of the within Resolution to Lieutenant James Diamond, Chief Richard Zavinsky, the Personnel Department of the Township of Rochelle Park and the Township Attorney.

Attest: Virginia De Maria

A motion was offered by Comm. Lotz and seconded by Comm. Strohmeyer to adopt the above resolutions. Motion carried on a roll call vote – all voting “Aye”.
Swearing in of Lieutenant James Diamond

Comm. Lotz swore in Lieutenant Diamond while his family held the bible.

Police Chief Richard Zavinsky thanked the Mayor and Township Committee for making this much needed promotion. He advised that Lt. Diamond was approaching his 25th year of service to the residents of Rochelle Park. He is a hard worker and does a good job. Lt. Diamond’s father served with the Rochelle Park Police Department for almost 35 years, ending his career as Chief of Police.

Presentations:

Retirement - William Cottrell
Comm. Lotz recognized Bill Cottrell for his 20 years of service to the Township of Rochelle Park. He presented him with a plaque from the Township Committee and wished him good health on his retirement.

Retirement - Phyllis Mosca--
Mrs. Mosca was not present at this time, however Comm. Kovalcik thanked her for her years of dedication as an employee and as a volunteer. She has touched many lives within the Township.

Joseph Romaglia - 25 Years of Service – Fire Department
Comm. Valenzuela thanked Joe Romaglia for his years of dedication and service to the residents of Rochelle Park.

Recognition:

CERT Member – Denise Grecio
Pete Donatello - OEM Coordinator and Sal Antista, Deputy OEM Coordinator recognized their newest CERT member. The next CERT class will begin on March 10th, if anyone is interested contact Patty Donatello.

Mayor’s appointments:

Planning Board - Chief Zavinsky – 1 year appointment
- David Kingma – 4 year appointment
- Christine Mueller – 4 year appointment

OEM - Peter Donatello – Coordinator – 3 year appointment
- Sal Antista – Deputy Coordinator – 3 year appointment

Recreation - Bertha Sneyer – 3 year appointment
- Davia Valenzuela – 3 year appointment
- Monica Scully – 3 year appointment

Committee Members’ Liaison Department

Comm. Kovalcik Ambulance
- Health & Welfare
Comm. Lotz Police Department & Court
- DPW
Comm. Scarpa Finance/Administration
- Recreation
- Senior Citizens
- Veterans’ Affairs
- Community Development
Comm. Strohmeyer Library
- Civil Rights
- Insurance
Comm. Valenzuela Board of Education
- Buildings & Grounds
- Fire Department

The oaths of office - Officers of the Rochelle Park Ambulance Corps:

Comm. Kovalcik

Captain: - Jennifer Tompkins
1st Lieutenant - Michael Tompkins
2nd Lieutenant – Jigar Contractor

Comm. Kovalcik swore in the officer of the Ambulance Corp.
Minutes of Reorganization Meeting held January 6, 2008 cont.

The oaths of office - Officers of the Rochelle Park Volunteer Fire Department:
Comm. Valenzuela

Chief - David Brown
Assistant Chief - Theodore Reighard
Sr. Battalion Chief - Alfred Carroll
Jr. Battalion Chief - Michael Antista
Senior Captain - Michael Stearns
Junior Captain - Jason Wiswesser
Lieutenant - Bruce Mayer
Chaplain - Reverend Kevin Coffey

Comm. Valenzuela swore in the Fire Chief Brown while his wife and children held the bible. The remaining officers were sworn in while Chief Brown held the bible.

Fire Official - Darryl DeMott

Comm. Valenzuela swore in Fire Official Darryl DeMott while his wife Gina held the bible.

Committee's/Administrator's/Attorney's/Clerk's Reports:
Comm. Kovalcik – Thanked outgoing mayor, Phyllis Strohmeyer for an outstanding job in 2007. He congratulated Joe Scarpa and looks forward to working with him in the future. He thanked the residents for their support during his recent campaign and was looking forward to working with the Township Committee and the residents of Rochelle Park.

Ambulance Corp. YTD Report – 847 Calls
Kovalcik advised that working as liaison to the Ambulance Corp. was a great experience, this is a driven and dedicated group and he is proud to be their liaison.

Board of Health - At the Rabies Clinic held in 2007, 56 dog and 9 cat vaccines were administered. The 2008 Rabies Clinic will be held on Saturday, January 26th, 2008 from 10:00 AM to 12:00 PM at the Fire House located Lotz Lane.
The Annual Blood Screening will be held in March. It will be advertised in the Out Town newspaper and on the town’s web site www.rochelleparknj.gov.
The Health Consultation is held the third Wednesday of each month, 9:30 AM to 11:30 AM walk-in’s and 1:00 PM to 3:00 PM by appointment.
Kovalcik commended the Board of Health for their dissemination of literature after the town was hit with a Nor’easter in April.

Kovalcik thanked retiring Public Assistance Director, Phyllis Mosca for an outstanding job as an employee and also a volunteer. She has touched many lives with the Township. The Welcome Committee 2007 event was held in the May with an excellent turn out by new residents of Rochelle Park. Plans are currently underway for the event in May of 2008.
The Annual Ken Kovalcik Summerfest Oldies Concert was held in August 2007. The entertainment was Kenny Vance and the Planotones. It was an overwhelming success.
Kovalcik stated that both the Welcome Committee Event and the Summerfest were initiated by his late father Kenneth Kovalcik and he will try and keep these events ongoing from year to year. There will be a monument dedication and tree planted in his late fathers honor. He thanked the Borough of Paramus for their donation of the tree.
Kovalcik thanked his family and their continuous love and support and wished everyone a happy and healthy new year.

Comm. Valenzuela – Congratulated Phyllis Strohmeyer on her past leadership as Mayor of the Township Committee. He congratulated Comm. Kovalcik on his election to the Township Committee. He thanked Comm. Lotz for his hard work and longevity. He congratulated newly appointed Municipal Judge Joseph Rotolo and all who were appointed and wished them good luck in their new roles.

Building Department YTD Report – Revenue $124,483, 581 permits, 500 building inspections, 265 electrical inspections, 258 plumbing inspections, 150 fire inspections and 68 re-sale inspections
Valenzuela informed that the Code Enforcement Department due to recent changes, now includes the fire prevention bureau and noise inspector.
The town was impacted with a Nor’easter storm in April 2007, which created flooding problems for many residents. Additional inspectors were hired and permit fees waived to assist residents in the re-building process. He thanked the building department for their hard work. Comm. Valenzuela along with Comm. Scarpa met with Congressman Scott Garrett to discuss the flooding concerns of the Saddle River last year. Valenzuela delivered over 100 letters from residents who were affected by the Nor’easter flooding.
Minutes of Reorganization Meeting held January 6, 2008 cont.

He will continue to press representatives on both the state and federal levels to try to rectify the flooding problem plaguing residents of Rochelle Park. Valenzuela reported as the Board of Education Liaison, collaboration on various issues led to positive impacts on the community as a whole.

Fire Department YTD Report – 387 Calls. He commended the fire department on their spirit of community service. He thanked them for a job well done and looks forward to serving as their commissioner in 2008.

Valenzuela thanked his wife Davia for her support and her dedication to Rochelle Park. He wished everyone a healthy new year.

Comm. Strohmeyer – Congratulated Mayor Scarpa stating that she looked forward to serving under his leadership. She congratulated Comm. Kovalcik and Judge Joseph Rotolo on their accomplishments. She wished DPW foreman Bill Cottrell and Public Assistance Director Phyllis Mosca on their retirements and congratulated Lt. Diamond on his promotion. Strohmeyer thanked the administration staff, led by Administrator Mariniello and Municipal Clerk Ginny De Maria for their continuous hard work. She thanked Library Director Judith Sands and her volunteers on a great job. She also thanked Ed Kaniewski for his leadership on the Planning Board. She spoke on the redevelopment planner hired to research underutilized sections within the Township. The redevelopment plan is a long time from being finished and will need the input of all residents before completion. She wished everyone best wishes and a happy and healthy 2008.

Comm. Lotz – Congratulated outgoing Mayor Phyllis Strohmeyer for an excellent job as Mayor. He then introduced his wife of 72 years, Ann. He thanked the administrative staff for their hard work and Chief Zavinsky and the police officers for maintaining safety in Rochelle Park.

Police Department YTD Report – Total calls 12,278, 635 motor vehicle accidents, 673 ambulance calls, 496 burglar alarms, 535 breach of peace, 26 domestic violence, 17 missing persons, 197 suspicious persons, 278 suspicious vehicles, 92 thefts, 27 assaults, 8 DWI, 125,770 patrol mileage, 150 arrests, 1853 stopped cars, 2,750 motor vehicle summons issued.

Lotz thanked Judge Roy McGeady and the Municipal Court personnel for their great work. He congratulated retired DPW foreman Bill Cottrell and wished him good health. He thanked the Building Department for their hard work and thanked all volunteers, fire, ambulance, library and the CERT team. He wished everyone a happy and healthy new year.

Mayor Scarpa – Welcomed everyone to the Reorganization meeting. He thanked his colleagues for their support on his selection as Mayor and introduced his family and recognized friends in the audience. He introduced and thanked former Mayor Richard LoCascio for his support over the past 16 years. Mr. LoCascio was Mayor Scarpa’s running mate for many years. Scarpa thanked Phyllis Strohmeyer for her leadership in the past, and thanked Bill Lotz for his years of insight and knowledge. He welcomed Comm. Kovalcik and Comm. Valenzuela to the Township Committee and looks forward to their enthusiasm. Mayor Scarpa said that it would be an honor and privilege serving the residents of Rochelle Park and wished everyone and happy and health new year.

Attorney Rotolo thanked the Township Committee for his re-appointment as Township Attorney. He is honored to serve them.

Municipal Clerk – Virginia De Maria – wished everyone a Happy New Year.

Administrator Mariniello - thanked Phyllis Strohmeyer stating that it was a pleasure working with her in her capacity as Mayor. He looks forward to working with Mayor Scarpa in the future. He thanked the public and wished all a happy and healthy 2008.

Phyllis Mosca entered the meeting. Comm. Kovalcik presented Mrs. Mosca with a plaque in recognition of her hard work and dedication as Public Assistance Director. He thanked her for her time and efforts and wished her the best.

A motion was offered by Comm. Lotz and seconded by Comm. Kovalcik to open the meeting to the public. Motion carried on a voice vote – all voting “Aye”.

Michael Kazimir – Presented gift cards to the Township Committee from the United Republican Club as a token of their appreciation.
Minutes of Reorganization Meeting held January 6, 2008 cont.
Annette Rakowski – 32 North Drive - Township Web Designer – Advised everyone to go to the township’s web-site www.rochelleparknj.gov for information on events.

A motion was offered by Comm. Lotz and seconded by Comm. Valenzuela to close the meeting to the public. Motion carried on a voice vote – all voting “Aye”.

A motion was offered by Comm. Lotz and seconded by Comm. Strohmeyer to adjourn the meeting. Motion was carried on a voice vote – all voting “Aye”.

Respectfully submitted,

Virginia De Maria
Municipal Clerk